

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Township of West Deerfield

DATE: August 20, 2024

The regular monthly meeting of the West Deerfield Township Board of Trustees was called to order at 7:03 p.m. by Supervisor Alyson Feiger. Clerk Kristen Scott took roll call. Present were Trustees Ron Levitsky, Emily Mysel, and Kathryn Somers. Trustee Kaye Kharasch was absent.

Township Assessor Andrew Richter was also present.

MINUTES

Trustee Levitsky moved to approve the minutes of the July 16, 2024 Board Meeting and was seconded by Supervisor Feiger. There being no discussion, Clerk Scott took a voice vote. All were in favor and the minutes were approved.

PUBLIC COMMENT

None.

OLD BUSINESS

None.

NEW BUSINESS

For discussion and potential action: Accept Audit for Fiscal Year 2023-24

Chris Scalet, CPA, of the firm Evans, Marshall & Pease, scheduled to review the Township audit for 2023-24, was unable to attend the meeting due to illness. Supervisor Feiger invited the Board to submit any questions to Mr. Scalet regarding the audit, copies of which were mailed to each of them in early August.

SUPERVISOR'S REPORT

Supervisor Feiger reported on several topics: 1) Back to School Packs were provided by Gratitude Generation and distributed August 8 to children of Food Pantry clients; 2) she's used monetary donations to the Pantry to the purchase of extra food items, especially proteins, to augment current inventory; 3) the Township hosted a BBQ lunch and ice cream social for residents at One Deerfield Place on August 14; 4) residents can apply for the Low Income Home Energy Assistance Program (LIHEAP) sometime in October ; 5) Township's participation at the Deerfield Farmer's Market on July 20 was successful; 6) she invited Trustees to represent West Deerfield Township at the Healthy Lifestyle Expo, hosted by the Deerfield/Bannockburn/Riverwoods Chamber of Commerce on September 7th, 9 am – noon; 7) an informative meeting of Del Mar Woods residents and Lake County sewer and storm water representative held at the Township center on July 24 was very well attended; 8) a letter with information on the upcoming General Election and the Township's Holiday Wish program would be mailed to residents prior to the start of early voting.

ASSESSOR'S REPORT

Assessor Richter reported that his office would publish their 2024 assessment values on August 29, and September 30 would be the appeal deadline. He will hold five workshops for residents during September at the Deerfield Public Library, offering tips and suggestions for filing a successful appeal.

TRUSTEE REPORTS

Trustee Somers is coordinating West Deerfield Township's team for the upcoming Walk to End Alzheimer's on September 28 at Independence Grove in Libertyville.

OPEN DISCUSSION OF THE BOARD

Trustee Levitsky thanked Assessor Richter for his informative presentation recently to the Deerfield Rotary Club.

AUDIT AND APPROVAL OF BILLS

Following discussion, Trustee Levitsky moved to approve the bills as presented, and was seconded by Trustee Mysel. There being no further discussion, Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

ADJOURNMENT

There being no further business, Trustee Somers moved to adjourn the meeting and was seconded by Trustee Mysel. Clerk Scott took a voice vote; all were in favor and the meeting was adjourned at 8:06 p.m. The next meeting will be held September 17, 2024, at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield IL, 60015.

Respectfully submitted,

Kristen Scott
Township Clerk