

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Township of West Deerfield

DATE: July 19, 2022

The regular monthly meeting of the West Deerfield Township Board of Trustees was called to order at 7:00 p.m. by Township Supervisor Feiger, who led the Pledge of Allegiance. Present were Trustees Ron Levitsky and Emily Mysel, and Township Clerk Kristen Scott. Supervisor Feiger asked for a moment of silence in observation of the July 4th shooting at the Highland Park parade. Trustee Kaye Kharasch joined the meeting at 7:05 p.m. and Trustee Kathryn Somers at 7:10 p.m.

Township Assessor Andrew Richter and Chris Scalet, CPA, were also present.

MINUTES

Trustee Levitsky moved to approve the minutes of the June 21, 2022 Board Meeting as presented, and was seconded by Trustee Mysel. There being no discussion, Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Mysel (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

PUBLIC COMMENT

Supervisor Feiger welcomed Chris Scalet, CPA, of the firm Evans, Marshall & Pease. Mr. Scalet highlighted his annual financial report of the Township for fiscal year ending March 31, 2022, noting that the General Assistance fund was higher this year due to federal funding related to COVID relief. He confirmed that West Deerfield Township consistently adheres to sound financial practices, meeting the goal of Township government of spending the funds it takes in. Supervisor Feiger thanked Mr. Scalet for his expertise in municipal government and for his presentation.

OLD BUSINESS

A) For discussion and potential action: Whistleblower Policy

Following brief discussion, Trustee Somers moved to approve Resolution 2022-1, adopting a Whistleblower Protection Policy as presented by Clerk Scott, and was seconded by Supervisor Feiger. There being no further discussion, Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Kharasch (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the resolution was adopted.

NEW BUSINESS

A) For discussion and potential action: Accept Audit for Fiscal Year 2021-22

Clerk Scott noted that the Audit for Fiscal Year 2021-22 was accepted by the Board.

B) For discussion and potential action: Accept Disability Committee's Funding Recommendations

Clerk Scott reviewed the report of the Disability Committee for second quarter 2022 (attached). Following brief discussion, Trustee Somers motioned to accept the funding recommendations, totaling \$1,600.00, and was seconded by Trustee Kharasch. There being no further discussion, Clerk Scott took

roll call: Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Kharasch (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

SUPERVISOR'S REPORT

Supervisor Feiger reported on several issues including a) that the Deerfield Park District will allocate more funds for scholarships for food pantry client families; b) four new families enrolled in the pantry in the last month; and c) school lunches have been provided to pantry clients during the summer months. She also recounted the various ways that the Township has reacted following the shooting in Highland Park, noting that Dr. Jerry Zachar has been busy seeing/speaking to many residents experiencing trauma, including other agency leaders in the community. She revealed that several families served by the Township were dramatically affected by the shooting, and outlined the Township's response to all its residents who have been impacted. Active shooter training for government entities and public institutions will be coordinated by the Village of Deerfield. Supervisor Feiger suggested contributing to the Highland Park Community Fund, which the Board endorsed.

ASSESSOR'S REPORT

At Supervisor Feiger's request, Assessor Richter described the process of obtaining accreditation as a Certified Illinois Assessing Officer, and general operations in his office, stating that 90% of in-person assistance they've given residents recently is help filing for available exemptions. The Board posed a variety of questions, and Supervisor Feiger asked him to come to a future Board meeting to explain the entire assessment process.

OPEN DISCUSSION OF THE BOARD

Trustee Levitsky asked that Township staff and Board members take online training for businesses to obtain certification through the Dementia Friendly program.

AUDIT AND APPROVAL OF BILLS

Following discussion, Trustee Mysel moved to approve the bills as presented and was seconded by Trustee Somers. There being no further discussion, Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Kharasch (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

ADJOURNMENT

There being no further business, Trustee Somers moved to adjourn the meeting and was seconded by Supervisor Feiger. Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Kharasch (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the meeting was adjourned at 8:46 p.m. The next regular Board Meeting will be held on 16, at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield IL, 60015.

Respectfully submitted,

Kristen Scott
West Deerfield Township Clerk