

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Township of West Deerfield

DATE: June 15, 2021

The regular monthly meeting of the West Deerfield Township Board of Trustees was called to order at 7:25 p.m. by Supervisor Alyson Feiger, following the Annual Town Meeting, at which the Pledge of Allegiance was recited. The meeting was conducted via Zoom pursuant to Public Act 101-0640 regarding provisional Open Meeting Act suspensions, with Supervisor Feiger and Clerk Kristen Scott present at the Township Center.

Roll call was taken by Clerk Scott. Present via Zoom were Trustees Kaye Kharasch, Ron Levitsky, Emily Mysel and Kathryn Somers.

MINUTES

Trustee Levitsky moved to approve the minutes of the May 18, 2021 Board Meeting with one correction; the minutes of the May 18, 2021 Public Hearing on the Budget; and the May 21, 2021 Budget Workshop. He was seconded by Supervisor Feiger. There being no further discussion, Clerk Scott took roll call: Trustee Kharasch (aye), Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

PUBLIC COMMENT

None.

OLD BUSINESS

A). For discussion and potential action: Budget and Appropriation Ordinance for 2021-22

Supervisor Feiger moved to adopt the Budget and Appropriation Ordinance for 2021-22 as presented, and was seconded by Trustee Levitsky. Substantial discussion followed. Trustee Kharasch asked that the minutes reflect her concern that the Budget exceeds the levied amount, and that the Township has not received the full tax disbursement due from the Lake County Treasurer for the last two years. Trustee Levitsky noted that the full amount budgeted is rarely spent, leaving a surplus at year's end, as reflected in the Treasurer's report. Supervisor Feiger reminded the Board that the nature of a Township budget, which serves the residents as the government closest to the people, has flexibility built into it and reflects the total assets of the Township. After further discussion, several adjustments were made to the Budget presented, then Clerk Scott took roll call: Trustee Kharasch (aye), Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor, the motion was approved. (Ordinance 2021-1 attached).

NEW BUSINESS

A). For discussion and potential action: Setting Public Comment Policy

Supervisor Feiger noted that it is good practice to establish a written policy for conduct/comments during Township meetings, and will work with the Township attorney to prepare such a document.

SUPERVISOR'S REPORT

Supervisor Feiger updated the Board regarding the reopening of the Township office, and modified Food Pantry procedures allowing for 15 minute "shopping slots" to regulate the flow of clients in the building. She stated that the initial \$100,000 Federal Emergency Rental Assistance (FERA) grant has been distributed, and that the Township has applied and been approved for an additional \$200,000 in FERA funds. She reiterated that heavy case work continues, pointing out that a single FERA application takes an average of three hours to complete.

ASSESSOR'S REPORT

None.

TRUSTEE REPORTS

Trustees Levitsky and Mysel updated the Board on the Dementia Friendly Community project, noting the Trustee Somers has also joined the committee, and they are preparing a press release announcing West Deerfield Township's recent designation as a DFC.

OPEN DISCUSSION OF THE BOARD

None.

AUDIT AND APPROVAL OF BILLS

Following brief discussion, Supervisor Feiger moved to approve the bills as presented and was seconded by Trustee Levitsky. There being no further discussion, Clerk Scott took roll call: Trustee Kharasch (aye), Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

ADJOURNMENT

There being no further business, Supervisor Feiger moved to adjourn the meeting and was seconded by Trustee Somers. Clerk Scott took roll call: Trustee Kharasch (aye), Trustee Levitsky (aye), Trustee Mysel (aye), Trustee Somers (aye), and Supervisor Feiger (aye). All being in favor the meeting was adjourned at 8:30 p.m. The next regular Board Meeting will be held on July 20, 2021, at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield IL, 60015, or via Zoom should conditions require.

Respectfully submitted,

Kristen Scott
West Deerfield Township Clerk