

## WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois  
Lake County  
Township of West Deerfield

DATE: January 15, 2019

The regular monthly meeting of the West Deerfield Township Board of Trustees was called to order by Township Supervisor Alyson Feiger at 7:00 p.m. at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Roll call was taken by Clerk Kristen Scott. Present were Trustees Kaye Kharasch, Ron Levitsky, Ron Schwartz, and Supervisor Feiger. Trustee Paras Parekh was absent.

Township Assessor Tom Healy was also present.

### MINUTES

Trustee Levitsky motioned to approve the minutes from the December 18, 2018 Board meeting and was seconded by Trustee Schwartz. There being no discussion a voice vote was taken; all were in favor and the minutes were approved.

### PUBLIC COMMENT

Assessor Healy provided a legislative update with regard to Illinois townships, answering several questions from the Board.

### OLD BUSINESS

#### A. Update from Kaye Kharasch on Building Security Committee

Trustee Kharasch provided an overview of her actions thus far in assessing the Township building's security, noting that she had toured the building with committee member Vicky Martin, an architect, who offered ideas for enhancing work flow throughout the building. She was also seeking a security expert to consult on staff safety issues. Discussion followed, with Trustees Schwartz and Levitsky stressing that the primary task of the committee is assessing and making recommendations on building security.

### NEW BUSINESS

#### A. For discussion and potential action: Assessor's Budget 2019-20

Assessor Healy highlighted several minor changes to his budget for the upcoming year, discussed the Computer Assisted Mass Appraisal (CAMA) system recently implemented by the Lake County Assessor's Office, and answered several questions of the Board.

#### B. For discussion and potential action: Approve Disability Grant Committee Recommendations

Supervisor Feiger drew the Board's attention to a summary of the committee's recommendations for five grant requests (attached), noting that application five would be covered by Medicaid and therefore was withdrawn. Trustee Levitsky motioned to approve the committee's recommendations for applications one through four for \$1,000 each. Trustee Schwartz seconded the motion. There being no further discussion, Clerk Scott took roll call: Trustees Kharasch (aye), Levitsky (aye), Schwartz (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

**C. For discussion and potential action: Hourly wage increase for ACA Certified Applications Counselor**

Trustee Kharasch motioned to increase the contracted rate the Township pays its Certified ACA Applications Counselor by \$5.00, to \$25.00 per hour. Trustee Levitsky seconded the motion, and Clerk Scott took roll call: Trustees Kharasch (aye), Levitsky (aye), Schwartz (abstain), and Supervisor Feiger (aye). The majority being in favor the motion was approved.

**SUPERVISOR'S REPORT**

Supervisor Feiger apprised the Board of various issues including a) the Holiday Wish program, which assisted 269 individuals, couples and families this year; b) a Service Day gathering of Lake County agencies held January 12, at which the Township was represented; c) procedures in place to assist Federal workers living in the Township who are adversely impacted by the government shutdown; d) an Elder Care Services Board on which she now serves; e) a paper goods drive and Martin Luther King, Jr. Day event planned to benefit the Food Pantry; and f) the Township newsletter would be mailed within days.

**OPEN DISCUSSION OF THE BOARD**

Trustee Levitsky inquired on the status of the Community Services Contracts committee meeting for 2019. Trustee Kharasch asked what the typical Food Pantry client receives in Supplemental Nutrition Assistance Program (SNAP) benefits.

**AUDIT AND APPROVAL OF BILLS**

Following discussion, Trustee Levitsky motioned to approve the bills with the exception of payment \$63.10 to Chaube Coffee Roaster, and was seconded by Trustee Schwartz. There being no further discussion, Clerk Scott took roll call: Trustees Kharasch (aye), Levitsky (aye), Schwartz (aye), and Supervisor Feiger (aye). All being in favor the motion was approved. Trustee Levitsky then motioned to approve payment of \$63.10 to Chaube Coffee Roaster, and was seconded by Supervisor Feiger. Clerk Scott took roll call: Trustees Kharasch (abstain), Levitsky (aye), Schwartz (ayes), and Supervisor Feiger (aye). The majority being in favor the motion was approved.

**ADJOURNMENT**

There being no further business, Trustee Schwartz motioned to adjourn the meeting and was seconded by Supervisor Feiger. A voice vote was taken; all were in favor and the meeting was adjourned at 8:29 p.m. The next regular Board Meeting will be held on Tuesday, February 19, 2019, at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott  
West Deerfield Township Clerk