

**ORDINANCE NO. 2018 -2  
WEST DEERFIELD TOWNSHIP  
TOWN BUDGET & APPROPRIATION ORDINANCE**

An ordinance appropriating for all town purposes for West Deerfield Township, Lake County, Illinois, for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

BE IT ORDAINED by the Board of Trustees of West Deerfield Township, Lake County, Illinois.

Section 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of West Deerfield Township, be and the same are hereby appropriated for the Town purposes of West Deerfield Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, GENERAL TOWN FUND, GENERAL ASSISTANCE FUND, ILLINOIS MUNICIPAL RETIREMENT FUND.

1. GENERAL TOWN FUND

ESTIMATED BEGINNING BALANCE	April 1, 2018	<u><u>\$1,173,000.00</u></u>
ESTIMATED REVENUES		
Property Tax	\$889,955.00	
Replacement Tax	\$22,000.00	
Interest Income	\$5,000.00	
Rental Income	\$6,500.00	
Paratransit Fares	\$3,000.00	
Paratransit Grants	\$49,000.00	
Passport Income	\$50,000.00	
Road Revenue	\$1,000.00	
TOTAL ESTIMATED REVENUES:		<u><u>\$1,026,455.00</u></u>
TOTAL ESTIMATED FUNDS AVAILABLE:		<u><u>\$2,199,455.00</u></u>
ESTIMATED BUDGETED EXPENDITURES:		
Administration	\$1,142,800.00	
Assessor	\$337,900.00	
Paratransit	\$138,500.00	
Transfer to General Assistance Fund	\$100,000.00	
Contingencies	\$10,000.00	
TOTAL ESTIMATED EXPENDITURES/APPROPRIATIONS:		<u><u>\$1,729,200.00</u></u>
ESTIMATED ENDING BALANCE	March 31, 2019	<u><u>\$470,255.00</u></u>

A Road and Drainage Fund line item shall accumulate the amount of \$20,000 this year, subject to being used for road and drainage improvement projects as designated from time to time by the West Deerfield Township board.

1.1 ADMINISTRATION

ESTIMATED BUDGETED EXPENDITURES

PERSONNEL

Salaries	\$284,000.00	
Social Security & Medicare	\$22,500.00	
Unemployment Insurance	\$600.00	
Health Insurance	\$140,000.00	
TOTAL PERSONAL SERVICES		<u>\$447,100.00</u>

CONTRACTUAL SERVICES

Maintenance (Building)	\$35,000.00	
Maintenance (Equipment)	\$4,500.00	
Liability Insurance	\$7,500.00	
Workers Compensation Insurance	\$4,000.00	
Property Insurance	\$5,500.00	
Bonding	\$300.00	
Telephone	\$5,000.00	
Utilities	\$4,500.00	
Postage	\$2,500.00	
Printing - Publishing	\$4,000.00	
Passport Postage	\$5,000.00	
Newsletter	\$25,000.00	
Communications	\$12,000.00	
Accounting Services	\$6,500.00	
Legal Services	\$20,000.00	
Consulting	\$7,000.00	
Dues	\$2,500.00	
Training & Meetings	\$3,500.00	
Travel Expenses	\$2,000.00	
Emergency Preparedness	\$1,000.00	
TOTAL CONTRACTUAL SERVICES		<u>\$157,300.00</u>

COMMODITIES

Office Supplies	\$5,000.00	
Subscriptions	\$400.00	
TOTAL COMMODITIES		<u>\$5,400.00</u>

COMMUNITY SERVICES

New Initiatives and Services	\$14,000.00	
Community Service Contracts	\$50,000.00	
Senior Advocate	\$15,000.00	
Disabled Residents Aid	\$18,000.00	
Affordable Care Act	\$1,000.00	
Mental Health	\$11,000.00	
Scholarship	\$10,000.00	
Senior Services	\$15,000.00	
Community Fund	\$5,000.00	
College of Lake County Scholarships	\$20,000.00	
TOTAL COMMUNITY SERVICES		<u>\$159,000.00</u>

<u>CAPITAL OUTLAY</u>	
Equipment	\$5,000.00
TOTAL CAPITAL OUTLAY	<u>\$5,000.00</u>
 <u>ROADS</u>	
Road Maintenance	\$30,000.00
Road Legal Fees	\$7,000.00
Road Engineering Fees	\$6,000.00
TOTAL ROADS	<u>\$43,000.00</u>
 <u>ROAD CAPITAL RESERVE ACCOUNT</u>	
Road Capital Reserve	\$326,000.00
TOTAL ROAD CAPITAL RESERVE FUND	<u>\$326,000.00</u>
 TOTAL ADMINISTRATION	 <u><u>\$1,142,800.00</u></u>

## 1.2 ASSESSOR

### ESTIMATED BUDGETED EXPENDITURES

<u>PERSONNEL</u>	
Salaries	\$173,150.00
Social Security & Medicare	\$14,450.00
Unemployment Insurance	\$500.00
Health Insurance	\$69,750.00
TOTAL PERSONAL SERVICES	<u>\$257,850.00</u>
 <u>CONTRACTUAL SERVICES</u>	
Maintenance (Building)	\$25,000.00
Maintenance (Equipment)	\$3,000.00
Telephone	\$5,950.00
Utilities	\$5,000.00
Postage	\$900.00
Newsletter	\$5,000.00
Consulting Services	\$8,750.00
Dues	\$2,800.00
Training	\$3,000.00
Travel Expenses	\$2,000.00
TOTAL CONTRACTUAL SERVICES	<u>\$61,400.00</u>
 <u>COMMODITIES</u>	
Office Supplies	\$2,100.00
Publications	\$50.00
TOTAL COMMODITIES	<u>\$2,150.00</u>
 <u>OTHER EXPENDITURES</u>	
Data Processing	\$7,500.00
TOTAL OTHER EXPENDITURES	<u>\$7,500.00</u>
 <u>CAPITAL OUTLAY</u>	
Equipment	\$9,000.00
TOTAL CAPITAL OUTLAY	<u>\$9,000.00</u>
 TOTAL ASSESSOR	 <u><u>\$337,900.00</u></u>

1.3 PARATRANSIT

ESTIMATED BUDGETED EXPENDITURES

PERSONNEL

Salaries	\$80,000.00	
Social Security and Medicare	\$6,500.00	
Driver Certification	\$2,000.00	
TOTAL PERSONAL SERVICES		<u>\$88,500.00</u>

CONTRACTUAL SERVICES

Van Phone	\$1,000.00	
Van Maintenance	\$3,500.00	
Printing and Publishing	\$1,500.00	
TOTAL CONTRACTUAL SERVICES		<u>\$6,000.00</u>

COMMODITIES

Gas, etc.	\$3,000.00	
TOTAL COMMODITIES		<u>\$3,000.00</u>

CAPITAL OUTLAY

Van	\$40,000.00	
TOTAL CAPITAL OUTLAY		<u>\$40,000.00</u>

OTHER EXPENDITURES

Miscellaneous	\$1,000.00	
TOTAL OTHER EXPENDITURES		<u>\$1,000.00</u>

TOTAL PARATRANSIT		<u><u>\$138,500.00</u></u>
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1.4 <u>TRANSFER TO GENERAL ASSISTANCE FUND</u>	\$100,000.00	
<u>TOTAL TRANSFER TO GENERAL ASSISTANCE FUND</u>		<u><u>\$100,000.00</u></u>

1.5 CONTINGENCIES

ESTIMATED BUDGETED EXPENDITURES

<u>CONTINGENCIES</u>	\$10,000.00	
<u>TOTAL CONTINGENCIES</u>		<u><u>\$10,000.00</u></u>

2. GENERAL ASSISTANCE FUND

ESTIMATED BEGINNING BALANCE April 1, 2018		<u>\$113,000.00</u>
ESTIMATED REVENUES		
Property Tax	\$0.00	
Interest Income	\$400.00	
Contributions	\$2,000.00	
Revenue Replacement	\$21,500.00	
Transfer from Town Fund	\$100,000.00	
TOTAL ESTIMATED REVENUES		<u>\$123,900.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		
		<u><u>\$236,900.00</u></u>
ESTIMATED BUDGETED EXPENDITURES		
2.1 Administration	\$70,795.00	
2.2 Home Relief	\$67,900.00	
2.3 Contingencies	\$7,000.00	
TOTAL ESTIMATED EXPENDITURES/APPROPRIATIONS		<u>\$145,695.00</u>
ESTIMATED ENDING BALANCE March 31, 2019		<u><u>\$91,205.00</u></u>

2.1 ADMINISTRATION

ESTIMATED BUDGETED EXPENDITURES

PERSONNEL

Salaries	\$30,000.00	
<u>Social Security &amp; Medicare</u>	\$2,295.00	
TOTAL PERSONAL SERVICES		<u>\$32,295.00</u>

CONTRACTUAL SERVICES

Maintenance (Building)	\$0.00	
Maintenance (Equipment)	\$0.00	
Catastrophic Insurance	\$2,500.00	
Telephone	\$4,000.00	
Printing-Publishing	\$1,500.00	
Legal Services	\$2,000.00	
Consultant	\$22,000.00	
Training & Meetings	\$3,000.00	
TOTAL CONTRACTUAL SERVICES		<u>\$35,000.00</u>

COMMODITIES

Office Supplies	\$500.00	
TOTAL COMMODITIES		<u>\$500.00</u>

CAPITAL OUTLAY

Equipment	\$3,000.00	
TOTAL CAPITAL OUTLAY		<u>\$3,000.00</u>

TOTAL ADMINISTRATION		<u><u>\$70,795.00</u></u>
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2.2 HOME RELIEF

ESTIMATED BUDGETED EXPENDITURES

CONTRACTUAL SERVICES

Physician Services	\$1,000.00	
Hospital Services	\$9,000.00	
Dental Services	\$3,000.00	
Other Medical Services	\$1,500.00	
Funeral & Burial Services	\$1,200.00	
Shelter	\$20,000.00	
Utilities	\$8,000.00	
Ambulance	\$1,500.00	
Telephone Assistance	\$2,500.00	
Travel Assistance	\$7,500.00	
Legal	\$1,000.00	
Child Care	\$1,200.00	
Resident Assistance	\$4,000.00	
TOTAL CONTRACTUAL SERVICES		<u>\$61,400.00</u>

COMMODITIES

Food & Personal Incidentals	\$5,000.00	
Clothing	\$1,500.00	
TOTAL COMMODITIES		<u>\$6,500.00</u>

TOTAL HOME RELIEF		<u><u>\$67,900.00</u></u>
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2.3 CONTINGENCIES

ESTIMATED BUDGETED EXPENDITURES

<u>CONTINGENCIES</u>	\$7,000.00	
TOTAL CONTINGENCIES		<u><u>\$7,000.00</u></u>

3. ILLINOIS MUNICIPAL RETIREMENT FUND

ESTIMATED BEGINNING BALANCE April 1, 2018		<u>\$73,000.00</u>
ESTIMATED REVENUES		
Property Tax	\$56,000.00	
Interest	\$100.00	
TOTAL ESTIMATED REVENUES		<u>\$56,100.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		<u><u>\$129,100.00</u></u>
ESTIMATED BUDGETED EXPENDITURES		
IMRF Expenses	\$65,000.00	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>\$65,000.00</u>
ESTIMATED ENDING BALANCE March 31, 2019		<u><u>\$64,100.00</u></u>



Section 3: That the amount appropriated for town purposes for this fiscal year beginning April 1, 2018 and ending March 31, 2019 by fund shall be as follows:

1. GENERAL TOWN FUND	\$1,729,200.00	
2. GENERAL ASSISTANCE FUND	\$145,695.00	
3. ILLINOIS MUNICIPAL RETIREMENT FUND	\$65,000.00	
TOTAL ESTIMATED APPROPRIATIONS:		\$1,939,895.00

Section 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Nine Hundred Thirty Nine Thousand Eight Hundred Ninety Five (1,939,895.00) for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

Section 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this \_\_\_\_\_ 15 \_\_\_\_\_ day of \_May\_\_\_\_\_, 2018 \_\_\_\_\_ pursuant to a roll call vote by the Board of Trustees of West Deerfield Township, Lake County, Illinois.

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NAYS:  
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ABSENT:                1  
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TOWN CLERK

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SUPERVISOR