

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Town of West Deerfield

DATE: March 15, 2016

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Township Supervisor Alyson Feiger at 7:00 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Rd., Deerfield, Illinois.

Roll call was taken by Clerk Kristen Scott. Present were Trustees Marc Brown, Ron Levitsky, Ron Schwartz and Jack Strom; Supervisor Feiger; and Clerk Scott. Township Assessor Tom Healy was also present.

Present at Board request was Kent Street, Deerfield Village Manager and chair of the Community Services Contracts Committee.

MINUTES

Trustee Levitsky motioned to approve the February 16, 2016 minutes as presented. Trustee Strom seconded the motion. There being no discussion, a voice vote was taken. All were in favor and the minutes were approved.

PUBLIC COMMENT

Mr. Street provided an overview of his committee's recommendations for Community Service Contracts as outlined in his report (attached). He noted that in accordance with the program's mission statement, priority was given to agencies most positively impacting West Deerfield Township residents. Mr. Street thanked his fellow committee members, including Trustee Strom, for their hard work and commitment to the program. Trustee Strom noted that the committee brought much practical knowledge of the agencies under consideration. Supervisor Feiger and the Board thanked Mr. Street for his leadership of this committee and his concise presentation of their recommendations. Supervisor Feiger added thanks for the Village of Deerfield's assistance in the aftermath of the Township building flood.

OLD BUSINESS

A. For discussion and potential action: Approve funding of \$500.00 for NICASA Art Impact Program to be used for West Deerfield Township residents

Supervisor Feiger reminded the Board of NICASA executive director Bruce Johnson's presentation in December of this therapeutic art program for teens. Trustee Schwartz asked if NICASA had provided more details since that meeting; Supervisor Feiger replied that the Township funds would be used for teen-aged West Deerfield residents. Trustee Levitsky motioned to allocate \$500.00 for the NICASA Art Impact Program to be used for West Deerfield Township residents, with funds coming from the Board Initiatives line item. Trustee Strom seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

B. For discussion and potential action: Approve funding of \$5,000.00 to Deerfield Community Emergency Fund

Trustee Schwartz motioned to allocate \$5,000.00 to the Village of Deerfield Community Emergency Fund for use by West Deerfield Township residents. Trustee Levitsky seconded the motion. Trustee Strom asked that the motion be amended to include a clause requiring more documentation and reporting on how the funds are spent. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the amended motion was approved.

C. For discussion and potential action: Tentative Town Budget and Appropriation Ordinance for 2016-17

Trustee Levitsky suggested returning to the Budget if time allowed, or scheduling a special meeting to discuss the Budget. The Board agreed and the item was tabled.

NEW BUSINESS

A. For discussion and potential action: Community Services Contracts Recommendations

Trustee Schwartz noted that he agreed with the Committee's recommendations (attached) but felt the Board should continue to support Illinois Legal Aid Online as well. Following brief further discussion, Trustee Levitsky motioned to accept the funding recommendations of the Community Services Contracts Committee, and add a \$1,000.00 grant for Illinois Legal Aid Online coming from the Board Initiatives line item. Trustee Schwartz seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

B. For discussion and potential action: Approve Agenda for Annual Town Meeting on April 12, 2016

Supervisor Feiger told the Board her general plans for the Annual Town meeting, noting that the legal notice, including proposed agenda (attached), will appear in local Pioneer Press newspapers. Trustee Levitsky motioned to approve the Agenda for the Annual Town Meeting on April 12, 2016, as presented. Trustee Brown seconded the motion. There being no further discussion, a voice vote was taken. All were in favor and the motion was approved.

C. For discussion and potential action: Compensation of \$1,000.00 for P. Amado for additional hours worked Jan. 28 – March 15, 2016

Trustee Brown motioned to approve compensation of \$1,000 for P. Amado for additional hours worked Jan. 28 – March 15, 2016, coming from the Township Salary line item. There being no discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

D. For discussion and potential action: Approve purchase of \$500.00 in Shell gas cards for client assistance

In response to Trustee Brown's inquiry, Supervisor Feiger noted that 36 families are current Food Pantry clients. Trustee Brown then motioned to approve the purchase of 36 Shell gas cards

in the amount of \$25 each, for a total of \$900.00, with funds coming from the New Initiatives line item. Supervisor Feiger seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

E. For discussion and potential action: Funding of \$5,000.00 for South East Lake County Faith in Action transportation gap-filling service

Supervisor Feiger reminded the Board that this service provides rides for West Deerfield Township residents outside the parameters of the Township's transportation program, such as after-hours, weekends or Saturdays. Trustee Brown suggested the Township authorize the expenditure, asking FIA to bill the Township per ride. He motioned to provide South East Lake County Faith in Action up to \$7,500.00 in a line of availability on a need basis. He added that he would be prepared to suggest up to \$25,000 if the availability of such funds would save lives. Further discussion followed. Trustee Brown retracted his motion. Trustee Levitsky motioned to provide \$5,000.00 to South East Lake County Faith in Action transportation gap-filling service. Supervisor Feiger seconded the motion. Trustee Schwartz amended the motion to dictate that \$450.00 comes from Board Initiatives, and \$4,550.00 from Senior Services. Trustee Strom added a second amendment, that the Township Board receive a report from FIA regarding usage of this service by West Deerfield Township residents. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved as amended by Trustee Schwartz and Trustee Strom.

F. For discussion and potential action: Approve funding of \$500.00 for Fridays with Friends Spring Event at Patty Turner Center

Supervisor Feiger suggested that the Township sponsor a spring luncheon, date to be determined, for seniors at the Patty Turner Center in Deerfield. Trustee Levitsky motioned to approve \$500.00 for Fridays with Friends during Spring, 2016, at the Patty Turner Center. Supervisor Feiger seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

G. For discussion and potential action: Approve Ordinance amending the Appropriation Ordinance for Fiscal Year beginning April 1, 2015 and ending on March 31, 2016

Supervisor Feiger called the Board's attention to Ordinance 2016-2, amending Budget and Appropriation Ordinance 2015-1 through several line item transfers. Trustee Levitsky motioned to approve Ordinance amending the Appropriation Ordinance for Fiscal Year beginning April 1, 2015 and ending March 31, 2016. Supervisor Feiger seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

H. For discussion and potential action: Approve funding of \$500.00 for Deerfield High School Food Assistance program

Supervisor Feiger described a "food locker" program for students in need at Deerfield High School. Trustee Levitsky asked if, as a government entity, the Township may legally give

money to another government agency. Supervisor Feiger stated that while this program is sanctioned by Deerfield High School, it receives no funding from the school. Trustee Strom suggested Supervisor Feiger confirm that the Township may legally fund this program before the Board votes. The item was tabled until further notice.

ASSESSOR'S REPORT

Assessor Healy updated the Board on several matters, including his decision, in conjunction with Supervisor Feiger, to keep his office and staff in its current space on the main level of the Township Center. He noted that he researched possible medical insurance cooperatives with other Assessors offices, and found this to offer no significant cost savings. Assessor Healy also reported that the Assessors in Lake County have mobile capability if necessary, using specific software for that purpose. He does not recommend purchasing this, however, unless and until it is necessary, especially as the software will change in the next year.

SUPERVISOR'S REPORT

Supervisor Feiger reported to the Board that Township staff moved back into its offices on March 1, with plans for rebuilding portions of the Food Pantry slated for May. She noted that the Pantry has received over \$50,000 in donations since the sewer back-up on January 28, with continued donations coming in almost daily.

OPEN DISCUSSION OF THE BOARD

Clerk Scott thanked Supervisor Feiger for her leadership in the immediate aftermath of the sewer back up, noting that she managed an enormous crisis calmly and effectively. Trustee Schwartz thanked Supervisor Feiger for placing the various fund allocations on this evening's agenda before fiscal year's end. Trustee Strom suggested a special budget meeting for March 21 at 9:30 a.m., which the rest of the Board agreed to.

AUDIT AND APPROVAL OF BILLS

Trustee Schwartz motioned to approve the bills as presented with the addition of \$400.00 for Shell Gas Cards and \$1,000.00 for the Illinois Legal Aid Online. Supervisor Feiger seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor, the motion was approved.

ADJOURNMENT

There being no further business, Trustee Strom motioned to adjourn the meeting. Trustee Brown seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 8:38 p.m. The next regular Board Meeting will take place on Tuesday, April 12, 2016, immediately following the Annual Town Meeting at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott
West Deerfield Township Clerk