

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Town of West Deerfield

DATE: June 17, 2014

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Supervisor Alyson Feiger at 7:00 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

The Pledge of Allegiance was led by Supervisor Feiger. Roll call was taken by Clerk Kristen Scott. Present were Trustees Marc Brown, Ron Levitsky, Ron Schwartz and Jack Strom; Supervisor Feiger; and Clerk Scott.

Present at Board of Trustee request was Patrick Bleck of Bleck Engineering Company, Inc.

MINUTES

Trustee Schwartz moved to approve the minutes from the May 20, 2014 Board meeting. Trustee Strom seconded the motion. There being no discussion, a voice vote was taken. Trustee Levitsky abstained from voting as he was not in attendance at the May 20 meeting. All those voting were in favor and the minutes were approved.

OLD BUSINESS

None.

PUBLIC COMMENT

None.

NEW BUSINESS

For action: Approval of bid acceptance for Lake Eleanor subdivision road improvement project

Supervisor Feiger welcomed engineer Pat Bleck, who will oversee the road project. Mr. Bleck noted that three contractors had obtained plans for the project, and all three submitted proposals on June 12. The lowest responsible bidder was Peter Baker and Son, for \$158,137.20, and Mr. Bleck recommended awarding the contract to this firm. Discussion followed, including an estimate by Mr. Bleck that the project should take about two weeks; the targeted completion date is August 31, 2014; and the improvements to the roads should last 15-20 years. Trustee Schwartz motioned to follow Mr. Bleck's recommendation and accept the bid of Peter Baker and Son for \$158,137.20 for the Lake Eleanor road improvement project. Trustee Brown seconded the motion. After further discussion, Clerk Scott took roll call: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

For Action: Naming of Ancel Glink as West Deerfield Township attorney of record

Trustee Schwartz motioned to give consent to name Ancel Glink as West Deerfield Township's attorneys of record. Discussion followed, including the advisability of appointing an individual attorney rather than a firm as counsel for the Township. Trustee Schwartz withdrew his motion. Supervisor Feiger stated that she will solicit the opinion of the Township Officials of Illinois and the issue was tabled.

For Action: Approval of Prevailing Wage Ordinance

Supervisor Feiger briefly outlined the provisions of the Prevailing Wage Ordinance, which requires wages paid to laborers, mechanics and other workers employed by West Deerfield Township to comply with those set by the Illinois Department of Labor for Lake County, Illinois. Trustee Schwartz motioned to approve Ordinance 2014-2. Trustee Strom seconded the motion. Brief discussion followed. Clerk Scott took roll call: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

SUPERVISOR'S REPORT

Supervisor Feiger apprised the Board of matters of interest, including a) that the Food Pantry continues to be busy, and 96 summer packs, assembled through donations, were distributed to children of Pantry clients; b) at the request of the Deerfield Family Days Committee, West Deerfield Township Center will serve as a cooling station and rest room facility on July 4 during the Village of Deerfield Parade. She asked Board members to notify her if they will be available to serve lemonade during the parade; and c) 100 passports were processed at the Township in the last month, with the average passport taking one-half hour to process.

OPEN DISCUSSION OF THE BOARD

Trustee Schwartz stated his opinion that a budget line item for college scholarships is insufficient to actually granting these scholarships, asserting that a Resolution is necessary before the scholarships are awarded to West Deerfield Township high school seniors. He recommended delaying the approval of three scholarship checks to allow a Resolution granting the scholarships to be placed on next month's agenda. Discussion followed. The Board agreed to delay approval of funding of these scholarships until a Resolution is passed granting such approval. Supervisor Feiger will place a Resolution to this effect on the July, 2014 agenda for the Board's consideration.

Trustee Levitsky recommended omitting the names of recipients of scholarships and other needs-based programs from the cash disbursement journal. Trustee Levitsky also asked for clarification of payment to the Deerfield Park District for a portion of senior advocate Margie Fischer's salary. Further discussion followed. Supervisor Feiger told the Board that Ms. Fischer would attend a Board of Trustee meeting in the next few months.

AUDIT and APPROVAL OF BILLS

Supervisor Feiger noted that the Ancel Glink bill should not be voted upon, as there were errors to the invoice and a corrected invoice would be submitted in July. A motion to accept and approve the bills with the exception of the three scholarship checks for \$1,000 each and the Ancel Glink invoice for \$1,732.50 was made by Trustee Levitsky. Trustee Brown seconded the

motion. There being no further discussion, roll call was taken: Trustees Levitsky (aye), Strom (aye), Schwartz (aye) and Brown (aye), and Supervisor Feiger (aye). All being in favor the bills were approved with the exceptions noted.

ADJOURNMENT

There being no further business, Trustee Levitsky moved to adjourn the meeting. Trustee Schwartz seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 8:15 p.m. The next regular Board Meeting will take place on Tuesday, July 15, 2014 at 7:00 p.m. at West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott
West Deerfield Township Clerk