

## **WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES**

State of Illinois  
Lake County  
Town of West Deerfield

DATE: July 21, 2015

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Supervisor Alyson Feiger at 7:00 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

The Pledge of Allegiance was led by Supervisor Feiger. Roll call was taken by Clerk Kristen Scott. Present were Trustees Ron Levitsky, Ron Schwartz and Jack Strom; Supervisor Feiger; and Clerk Scott. Trustee Marc Brown participated by audio conference.

Present from the public were Bob Rosenbacher and Tom Jester.

### **MINUTES**

Trustee Levitsky motioned to approve the minutes of the June 16, 2015 meeting. Trustee Strom seconded the motion. There being no discussion, a voice vote was taken. All were in favor and the minutes were approved.

### **PUBLIC COMMENT**

Mr. Rosenbacher addressed the Board on two issues regarding conditions in the Del Mar Woods neighborhood. He contended that “unusual deterioration” of roads has occurred since the last resurfacing by West Deerfield Township, with the road edges apparently crumbling while the center of the road experiences normal wear. He stated that he had been advised by Supervisor Feiger that the Township engineer points to insufficient base material beneath the one-foot extensions on either side of the roads, which were added at the time of the last resurfacing, as the cause for the apparent crumbling. He asked that the Township determine which party is responsible for this problem (engineer or road builder) and if the Township has cause to require that party to repair the problem.

Mr. Rosenbacher also asked the Board to address the lack of ditches and culverts at two homes in Del Mar Woods, stating that it was his understanding that both were required at the time these homes were built. He asked the Board to determine how the builders of these two homes bypassed the requirements. At the conclusion of his remarks, Mr. Rosenbacher submitted a written list of his concerns for the Board’s reference.

### **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **A. For discussion and potential action: Disability Grant Committee meeting recommendations**

Supervisor Feiger reviewed two grant applications submitted in the past quarter (summary attached), which the Grant Committee reviewed at a meeting on July 13. Trustee Levitsky asked for clarification of the term “payment of services,” which Supervisor Feiger defined as therapy, tutoring, physician’s visits, and other treatments deemed necessary by professional assessment of the applicant. Trustee Levitsky suggested that the Board impose a deadline of September 1, 2015, for receipt of appropriate documentation, as recommended by the committee, before granting funds for application 2. Trustee Levitsky then motioned to approve the Grant Committee’s recommendations for funding Application 1 in the amount of \$1,000; and Application 2 in the amount of \$1,000, contingent upon receipt of documentation of disability and therapeutic need, by September 1, 2015. There being no further discussion, roll call was taken: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

### **B. For discussion and potential action: Resolution to transfer funds to Road Fund**

Supervisor Feiger distributed copies of a potential resolution authorizing transfer of funds from the Town Fund to a fund designated for unincorporated road repair and upkeep. She asked Trustee Levitsky to read aloud the Township’s existing policy regarding maintenance of unincorporated roads. Supervisor Feiger reminded the Board that Vernon Township generally handles maintenance of West Deerfield’s unincorporated roads on a contractual basis. After further discussion, Supervisor Feiger suggested tabling discussion until she can discuss with Vernon Township what volume of road repair and/or maintenance they anticipate in West Deerfield over the next five to ten years.

### **C. For discussion and potential action: Approval of Township’s sponsorship of senior event at Patty Turner Center “Shake, Rattle and Roll”**

Trustee Strom motioned that funds from the Township fund, in the amount of \$500, and coming from the Senior Services line item, be spent to sponsor the “Shake, Rattle and Roll” senior social event at the Patty Turner Center in Deerfield on July 24, 2015. Trustee Schwartz seconded the motion. There being no discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

## **SUPERVISOR’S REPORT**

Supervisor Feiger apprised the Board of matters of interest, noting 1) that a new homeless person has been observed in Deerfield and at the Township offices; she and Deerfield Police are coordinating to provide services for this individual; 2) a “Friday with Friends” Bingo event will be held at Patty Turner Senior Center on July 31, with Congressman Bob Dold, Senator Julie Morrison, and Supervisor Feiger calling the numbers; 3) Deerfield-Bannockburn-Riverwoods Chamber of Commerce will hold its Healthy Lifestyle Event on September 12, details of which will be emailed to the Board; 4) the Township will participate in a “zucchini sculpture” contest sponsored by the Deerfield Farmer’s Market on July 25; 5) the Lake County Fair will begin July 24, with Trustee Brown representing West Deerfield Township at a Lake County Township booth during one of its shifts; 6) the Illinois State Fair is approaching; 7) the Township welcomed over 200 visitors at its “cooling station” during the July 4 parade; 8) the Township processed over 100 passports during the past month, providing what Supervisor Feiger feels is a

great service to the community; 9) Township Case Manager Meaghan Case will be leaving the Township's employ on July 22 to pursue a graduate degree in Social Work. Supervisor Feiger called Ms. Case an "asset" to the Township who will be missed, and told the Board she is currently interviewing replacements; 10) Whole Foods Deerfield provided pies for Food Pantry recipients, which we distributed on food days in July; 11) she is working with Christ United Methodist Church in Deerfield during their "fight hunger" campaign, noting that the church promoted donations to the Township Food Pantry with its Fourth of July Parade float, and that they are donating fresh vegetables grown in the church garden to the Pantry; 12) a group of South Park School fourth graders are also donating vegetables they have grown to the Pantry; 13) school bags filled with supplies will be distributed to Food Pantry families in August ; 14) the Pet Vaccination Clinic will be held September 26; 15) Hanover and DeKalb Townships have formed a subgroup of Township Officials of Illinois focusing on education and legislative issues in primarily urban areas; 16) a free medical, dental and vision services clinic (CURE) will be held in LaGrange on September 18 and 19. Supervisor Feiger asked the Board to consider the possibility of West Deerfield Township providing transportation to residents who would like to attend; and 17) Supervisor Feiger and Senator Julie Morrison plan a joint legislative update session at the Patty Turner Center on October 8.

#### **OPEN DISCUSSION OF THE BOARD**

Trustee Strom asked how the transfer of IMRF funds is progressing; Supervisor Feiger believes it will be soon, stating that she is waiting for IMRF to advise the Township of the exact amount. Trustee Levitsky asked about the status of planned workshops with National Alliance on Mental Illness (NAMI); Supervisor Feiger stated that the two workshops will likely be held in late October or early November. Trustee Levitsky asked if the Township should consider adding one or more "panic buttons" to the second floor office space, if Township employees will now occupy those offices, noting that employee safety should remain a priority.

#### **AUDIT AND APPROVAL OF BILLS**

Following brief discussion, Trustee Levitsky motioned to approve the bills as presented. Trustee Strom seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

#### **ADJOURNMENT**

There being no further business, Trustee Levitsky moved to adjourn the meeting. Trustee Schwartz seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 8:05 p.m. The next regular Board Meeting will take place on Tuesday, August 18, 2015, at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott  
West Deerfield Township Clerk