

## WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois  
Lake County  
Town of West Deerfield

DATE: February 17, 2015

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Supervisor Alyson Feiger at 7:00 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

The Pledge of Allegiance was led by Supervisor Feiger. Roll call was taken by Clerk Kristen Scott. Present were Trustees Marc Brown, Ron Levitsky, Ron Schwartz and Jack Strom; Supervisor Feiger; and Clerk Scott. Trustee Brown indicated that he would have to excuse himself early from the meeting, and left at 7:10 p.m.

Present at Board request was Marisa Reongpongdit of the College of Lake County Foundation.

### MINUTES

Trustee Levitsky motioned to approve the January 20, 2015 minutes. Trustee Brown seconded the motion. There being no discussion, a voice vote was taken. Trustee Strom chose to abstain from voting as he was not present at the January meeting. All those voting being in favor, the minutes were approved.

### PUBLIC COMMENT

None

### OLD BUSINESS

#### **A. For discussion and potential action: Township Budget and Appropriation Ordinance Fiscal Year 2015-2016**

Supervisor Feiger called the Board's attention to the budget she had submitted for their review (attached), noting various changes from last year's budget. Discussion followed, with several areas of potential adjustment noted. After further discussion, Trustee Levitsky motioned to accept the Tentative Township Budget and Appropriation Ordinance for Fiscal Year 2015-2016 as written. Trustee Schwartz seconded the motion. Roll call was taken: Trustee Levitsky (aye); Trustee Strom (nay); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye).

### NEW BUSINESS

#### **A. For discussion and potential action: Awarding of Two Scholarships to College of Lake County Foundation**

Supervisor Feiger welcomed Marisa Reongpongdit of the CLC Foundation, who described the Foundation's efforts to offer more "life-changing" scholarships to its students, wherein all tuition and costs for full-time enrollment are covered. The Board asked several follow-up questions following her presentation. Trustee Levitsky motioned that West Deerfield Township award two scholarships in the amount of \$5,000 each to the College of Lake County Foundation, one being restricted to a West Deerfield Township resident and the second scholarship unrestricted geographically. Trustee Schwartz

seconded the motion. Discussion followed. Trustee Levitsky withdrew his motion. Trustee Schwartz motioned to approve two restricted scholarships in the amount of \$5,000 each to the College of Lake County Foundation for the academic year 2015-2016, to be awarded to West Deerfield Township residents, based on financial need determined at the discretion of the Supervisor, with funds coming from Board Initiatives. Trustee Strom seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), and Supervisor Feiger (aye). All those present being in favor the motion was approved.

**B. For Discussion and Potential Action: Sponsorship of NAMI CIT training for West Deerfield Township police departments and fire departments**

Supervisor Feiger provided a breakdown of specific costs involved in sponsoring a Crisis Intervention Training program presented by National Alliance on Mental Illness for West Deerfield Township police and fire department personnel, which would be held in the Deerfield Fire Department's meeting room at no charge. Discussion followed. Trustee Levitsky motioned to allocate up to \$4,000 for instructors and food for the NAMI CIT training for West Deerfield Township police and fire department personnel. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), and Supervisor Feiger (aye). All those present being in favor the motion was approved.

**C. For Discussion and Potential Action: Sponsorship of NAMI CIT training for West Deerfield Township municipal employees**

Supervisor Feiger described this program as a half-day presentation given by NAMI staff to interested community members, with a focus on clergy and municipal employees who are in frequent contact with the public. This program could also be held at the Deerfield Fire Department at no charge. Discussion followed. Trustee Levitsky motioned to spend up to \$2,500 for NAMI CIT training for interested parties who work within West Deerfield Township. Trustee Schwartz seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), and Supervisor Feiger (aye). All those present being in favor the motion was approved.

**D. For Discussion and Potential Action: Sponsorship of Disability Awareness Business Review and Certification Event**

Supervisor Feiger reviewed the programs conducted by "JJ's List", wherein businesses learn how best to interact with both customers and employees who have disabilities. Discussion followed. Trustee Levitsky motioned to allocated \$750 from Board Initiatives to co-sponsor a Disability Awareness Business Review and Certification Event with the JJ's List organization. Trustee Strom seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), and Supervisor Feiger (aye). All those present being in favor the motion was approved. Trustee Levitsky suggested inviting members of the Lake Forest Chamber of Commerce to attend the event, once a date has been established.

**E. For Discussion and Potential Action: Approval of Master Key System for West Deerfield Township Center**

Following discussion of costs of upgraded security measures, Trustee Strom motioned to spend up to \$1,749.00, from Building Maintenance for a Master Key System for Deerfield Township Center. Trustee Schwartz seconded the motion. There being no further discussion, roll call was taken. Trustee

Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), and Supervisor Feiger (aye). All those present being in favor the motion was approved.

**F. For Discussion and Potential Action: Support of counseling department programming at Township high schools**

Supervisor Feiger suggested to the Board that it consider awarding \$200.00 to the counseling departments of each high school in West Deerfield Township, to be used at the discretion of each school. Discussion followed. Trustee Levitsky suggested that if the Board were to allocate funds for this use, it would be best for school counselors to make specific requests with rather than the Township simply allocating a lump sum. Further discussion was tabled at this time.

**SUPERVISOR'S REPORT**

Supervisor Feiger apprised the Board of matters of interest, including numerous passport applications processed during the preceding month, and an \$8,000.00 donation from Whole Foods Deerfield to the Food Pantry.

**OPEN DISCUSSION OF THE BOARD**

Trustee Levitsky offered to distribute to the Board a concise, easy to understand explanation of the Freedom of Information Act, which he recently reviewed through the Lake Forest Library Board. Trustee Levitsky also mentioned the Pet Vaccination Clinic to be held the third Saturday of September, 2015, and reminded the Board of the Annual Town Meeting coming up in April. Trustee Schwartz commented on the note of thanks Faith in Action executive director Robbie Boudreau sent to the Township for its sponsorship of a "Friday with Friends" gathering at the Patty Turner Senior Center, reporting that he found the event to be successful and well-appreciated. At Trustee Strom's request, Clerk Scott reviewed some of the procedures she follows in answering FOIA inquiries.

**AUDIT AND APPROVAL OF BILLS**

After brief discussion, Trustee Schwartz motioned to approve the bills as presented. Trustee Levitsky seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), and Supervisor Feiger (aye). All those present being in favor the motion was approved.

**ADJOURNMENT**

There being no further business, Trustee Schwartz moved to adjourn the meeting. Trustee Levitsky seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 9:51 p.m. The next regular Board Meeting will take place on Tuesday, March 17, 2015 at 7:00 p.m. at West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott  
West Deerfield Township Clerk