

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Town of West Deerfield

DATE: April 14, 2015

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Supervisor Alyson Feiger at 7:35 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

The Pledge of Allegiance was led by Supervisor Feiger. Roll call was taken by Clerk Kristen Scott. Present were Trustees Marc Brown, Ron Levitsky, Ron Schwartz and Jack Strom; Supervisor Feiger; and Clerk Scott.

Present from the public were Robert Feiger and Jan Zobus. Present at the Supervisor's request was Township attorney Keri-Lyn Krafthefer. Also present was West Deerfield Township Assessor Tom Healy.

MINUTES

Trustee Levitsky motioned to approve the minutes of the March 17, 2015 meeting. Supervisor Feiger seconded the motion. There being no discussion, a voice vote was taken. All were in favor and the minutes were approved.

PUBLIC COMMENT

Robert Feiger complimented the Board on a well-run Annual Town Meeting, which had taken place immediately preceding the Board meeting. Jan Zobus agreed, adding that she respects and values the Township. Trustee Levitsky thanked Mrs. Zobus, former Township Clerk, for her dedication to West Deerfield Township and for "setting the bar" for service to residents.

OLD BUSINESS

A. For discussion and potential action: Township Budget and Appropriation Ordinance Fiscal Year 2015-2016

The Board continued its discussion of the 2015-2016 Budget and Appropriation Ordinance, including Assessor's Office IT changes required by the Lake County Board; building maintenance issues; IMRF funding; the addition of funds to the road capital reserve line item; and a resolution indicating the Board's intention to accumulate funds in preparation for anticipated road repair expenditures in future years.

NEW BUSINESS

A. For discussion and potential action: Disabled Residents Aid Report and Approval of Committee Recommendations

Clerk Scott, as a member of the Disabled Residents Aid Committee, summarized applications received during the first quarter of 2015, and the committee's recommendations for funding

(attached). Trustee Strom motioned to accept the recommendation to fund four \$1,000 aid requests, with funds coming from the Disabled Residents Aid budget line item. Trustee Levitsky seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

B. For Discussion and Potential Action: Bleck Engineering Road Maintenance and Drainage Evaluation Report Approval

Supervisor Feiger called the Board's attention to a proposal by Bleck Engineering to provide a pavement maintenance and drainage evaluation report for all of the Township-maintained roadways, an outline for maintenance of these roads for the next 10 years, and an estimate of probable costs for budget purposes, at a fee of \$7,500.00. Trustee Brown motioned to approve the proposal at a cost of \$7,500.00. Trustee Schwartz seconded the motion. Discussion followed, including a suggestion by Trustee Levitsky that Supervisor Feiger secure a second proposal for this work. Trustee Brown withdrew his proposal, and Trustee Schwartz withdrew his second of the proposal. Supervisor Feiger will ask Bleck Engineering for further detail on his fee structure, and solicit another firm to provide a similar maintenance outline.

C. For Discussion and Potential Action: Adoption of Two Two-Year Scholarships for College of Lake County Students

The Board discussed the possibility of increasing West Deerfield Township's sponsorship of two one-year scholarships to two two-year scholarships, in the amount of \$10,000 each, for College of Lake County students who reside in the Township. Trustee Strom motioned to adopt two two-year scholarships for College of Lake County students for a total of \$20,000, drawing from the CLC Scholarship budget line item. Trustee Levitsky seconded the motion. There being no further discussion, roll call was taken: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

D. For Discussion and Potential Action: Approval of West Deerfield Township Scholarship Program for Township Resident High School Seniors

Trustee Levitsky moved to allocate \$5,000 for West Deerfield Township resident high school seniors, drawing from the Scholarships budget line item. Trustee Strom seconded the motion. Brief discussion followed, including clarification that the scholarships, in the amount of \$1,000 per student, would be needs-based, with candidates recommended by the college counselors of the high schools within the Township. There being no further discussion, roll call was taken: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

E. For Discussion and Potential Action: Supervisor's Department Internet Service Provider

Trustee Schwartz asked Supervisor Feiger if a plan is in place to consolidate internet service in the Township offices, following the Assessor's conversion to Comcast in compliance with Lake County Board recommendations. Supervisor Feiger replied that the contractor who facilitated the Assessor's Office transfer to Comcast has supplied a menu of possible Comcast services; the Township's office manager and IT specialist will determine which of these are actually needed

by the Supervisor's office. Supervisor Feiger also expressed her intention to negotiate costs and terms before signing a contract.

SUPERVISOR'S REPORT

Supervisor Feiger apprised the Board of matters of interest, including 1) that Illinois SNAP cards have been reduced; subsequently, each Food Pantry recipient received an extra \$10 food card in March; 2) Hunger Resource Network donated 610 pounds of frozen chicken to the Food Pantry; 3) her recent meeting with Lake County State's Attorney (SA) Mike Nerheim to discuss ways the Township may collaborate with the SA's plan to offer younger offenders public service opportunities as a means of expunging their records for less serious offenses.

OPEN DISCUSSION OF THE BOARD

Trustee Schwartz requested that line item transfers to balance the budget be placed on the May 19, 2015 meeting agenda.

AUDIT AND APPROVAL OF BILLS

Trustee Strom motioned to approve the bills as presented. Trustee Schwartz seconded the motion. There being no discussion, roll call was taken: Trustee Levitsky (aye); Trustee Strom (aye); Trustee Schwartz (aye); Trustee Brown (aye); and Supervisor Feiger (aye). All being in favor the motion was approved.

ADJOURNMENT

There being no further business, Trustee Schwartz moved to adjourn the meeting. Trustee Levitsky seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 9:35 p.m. The next regular Board Meeting will take place on Tuesday, May 19, 2015, immediately following the Public Hearing on the Budget, scheduled at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott
West Deerfield Township Clerk