

## WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois  
Lake County  
Township of West Deerfield

DATE: April 25, 2017

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Township Supervisor Alyson Feiger at 7:45 p.m., following the Annual Township Meeting. Both meetings were held at the West Deerfield Township Center, 601 Deerfield Rd., Deerfield, Illinois.

Roll call was taken by Clerk Kristen Scott. Present were Trustees Marc Brown, Ron Levitsky, Ron Schwartz, and Jack Strom; Supervisor Feiger; and Clerk Scott.

Township Assessor Tom Healy was also present.

Present from the public were Bob Rosenbacher, Kaye Kharasch, Paras Parekh and Louis Stone.

### MINUTES

Trustee Strom motioned to approve the minutes from the March 21, 2017 Board meeting. Trustee Levitsky seconded the motion. There being no discussion, a voice vote was taken. All were in favor and the minutes were approved.

### PUBLIC COMMENT

Louis Stone opined that the Township should find alternate funds to pay for maintenance of unincorporated roads within the Township, such as a special tax for residents using those roads. Bob Rosenbacher noted that maintenance of unincorporated roads is one of the mandated functions of Township government. Supervisor Feiger thanked them both for their comments.

### OLD BUSINESS

None.

### NEW BUSINESS

#### **A. For discussion and potential action: Approve sponsorship of Chamber of Commerce Health Expo for \$550.00**

Trustee Strom motioned to approve sponsorship of the Deerfield-Bannockburn-Riverwoods Chamber of Commerce Health Expo for no more than \$550.00, with funds coming from the new Initiatives and Services line item. Trustee Levitsky seconded the motion. There being no discussion, Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

**B. For discussion and potential action: Use of official Township email addresses for Trustees to facilitate Open Meetings Act responses**

Trustee Schwartz explained that he has begun using his official Township email address for all Township business. Trustee Strom noted that the Township email is set up to forward email sent to a Trustee's Township address to that Trustee's personal email address. The Board felt no further action is needed at this time.

**C. For discussion and potential action: Business cards for Trustees**

Trustee Schwartz chose to withdraw this agenda item.

**D. For discussion and potential action: Purchase of outdoor planters for beautification of the Township from Village of Deerfield**

Supervisor Feiger noted that West Deerfield Township has already purchased planters from the Village of Deerfield, which are on display in front of the building. Therefore, Trustee Schwartz withdrew this agenda item.

**E. For discussion and potential action: Sponsoring CIT training for West Deerfield Township First Responders**

Trustee Schwartz recommended sponsoring another Crisis Intervention Training program for Township first responders, similar to the program held last summer. It was decided to defer discussion to the May meeting, at which the new Board of Trustees would preside.

**F. For discussion: West Deerfield Township sponsored senior housing**

Trustee Schwartz stated that he believes there is a strong need for senior housing within the Township, and that the Board should do everything possible to encourage sponsorship of such options. At Supervisor Feiger's request, he agreed to research organizations that deal with senior housing.

**G. For discussion and potential action: Accessibility Grant Committee Recommendations First Quarter 2017**

Trustee Schwartz summarized the committee's recommendations on six applications received during the first quarter of 2017 (attached). He noted that the committee suggests granting the first five requests, but pursuing further clarification on application six, asking the applicant to resubmit in the second quarter. Brief discussion followed. Trustee Levitsky motioned to accept the Accessibility Grant Committee's recommendations to fund applications one through five, for a total of \$4,975. Trustee Schwartz seconded the motion. Trustee Strom offered a friendly amendment to add "with funds coming from the Disabled Resident's Aid line item," which Trustee Levitsky accepted. There being no further discussion, Clerk Scott took roll call: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

**G. For discussion and potential action: Approve Tentative Budget and Appropriation Ordinance for Fiscal Year 2017-2018**

Trustee Strom motioned to approve the Tentative 2017-18 Budget and Appropriation Ordinance as presented. Trustee Brown seconded the motion. There being no discussion, Clerk Scott took

roll: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved. Brief discussion on the Budget followed. The Board felt further discussion should be deferred until the May meeting, when the incoming Board would be in place.

### **SUPERVISOR'S REPORT**

Supervisor Feiger reported on another successful Passport Fair held March 25, in conjunction with the Lake County Circuit Court Clerk's office. She feels it would be appropriate to expand the Township's regular Passport hours to include Saturday and evening hours on an occasional basis.

### **OPEN DISCUSSION OF THE BOARD**

Trustee Levitsky noted that Trustees Strom and Brown will be missed on the Board, and thanked them for the unique contributions to the Township. Trustee Strom stated that each Board member helped make the experience of serving as Trustee a pleasurable one, and wished the incoming Board well. Trustee Brown credited the Board for behaving in a non-political fashion for the 96 months he served as Trustee, and encouraged the incoming Board members to be bold in demonstrating the Township's relevance to the community. Trustee Schwartz thanked Trustees Brown and Strom for their terms of service.

### **AUDIT AND APPROVAL OF BILLS**

Trustee Strom motioned to approve the bills as presented with the exception of a \$120.00 payment to Ron Schwartz. Trustee Schwartz seconded the motion. There being no discussion, roll call was taken by Clerk Scott: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved. Trustee Strom motioned to approve payment of \$120.00 to Ron Schwartz and was seconded by Trustee Levitsky. There being no discussion, roll call was taken by Clerk Scott: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (abstain), Trustee Brown (aye), and Supervisor Feiger (aye). The majority being in favor the motion was approved.

### **ADJOURNMENT**

There being no further business, Trustee Brown motioned to adjourn the meeting. Trustee Strom seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 8:34 p.m. The next regular Board Meeting will take place on Tuesday, May 16, 2017 at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott  
West Deerfield Township Clerk