

## WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois  
Lake County  
Town of West Deerfield

DATE: December 20, 2016

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Township Supervisor Alyson Feiger at 7:00 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Rd., Deerfield, Illinois.

Roll call was taken by Clerk Kristen Scott. Present were Trustees Marc Brown, Ron Levitsky, Ron Schwartz, and Jack Strom; Supervisor Feiger; and Clerk Scott.

Present from the public was Louis Stone.

### MINUTES

Trustee Strom motioned to approve the minutes from November 15, 2016, as amended. Trustee Brown seconded the motion. There being no further discussion, a voice vote was taken. All were in favor and the minutes were approved as amended.

### PUBLIC COMMENT

None.

### OLD BUSINESS

#### **A. For discussion and potential action: Adopt Resolution for Travel Reimbursement Policy**

Trustee Brown motioned to approve Resolution 2016-5, adopting a Township travel reimbursement policy in accordance with the Local Government Travel Expense Control Act. Trustee Schwartz seconded the motion. Discussion followed. Trustee Levitsky proposed a friendly amendment setting a maximum of \$500 for travel and \$500 for lodging and meals. Trustee Brown accepted the amendment. Trustee Schwartz suggested two minor changes on the reimbursement form for the sake of consistency; Trustee Brown accepted this amendment as well. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the Resolution was approved.

### NEW BUSINESS

None.

### SUPERVISOR'S REPORT

Supervisor Feiger described for the Board a busy past few weeks at the Township, including the disbursement of gifts through the Holiday Wish Program to over 300 individuals. She noted that the program is a very successful collaboration between the Township and the community, with neighbor helping neighbor; she was glad to have helped facilitate this sharing. She provided an

overview of a Kennedy Forum program she attended in early December, focused on youth, mental health and addiction. Finally, she noted that the elevator was working again and provided an overview of the repair process.

### **OPEN DISCUSSION OF THE BOARD**

Clerk Scott reported that the nomination filing period for the April 4, 2017 Consolidated Election had gone smoothly. Trustee Schwartz asked Supervisor Feiger to check if a modification must be made to the budget to accommodate the elevator repair expenditure. Trustee Brown clarified that Trustee Schwartz's compensation for his work with Township residents seeking ACA guidance includes time for services billed for telephone conversations with ACA clients outside the township premises. Trustee Levitsky observed that he has attended several Deerfield Rotary functions through the Township's shared membership in that organization, and respects the many fundraising projects the Rotary sponsors.

### **AUDIT AND APPROVAL OF BILLS**

Trustee Brown motioned to approve the bills with the exception of payment to Ron Schwartz for ACA services. Trustee Levitsky seconded the motion. There being no discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved. Trustee Levitsky motioned to approve payment to Ron Schwartz for \$645 for ACA services. Trustee Brown seconded the motion. There being no discussion, roll call was taken. Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (abstain), Trustee Brown (aye), and Supervisor Feiger (aye). The majority being in favor the motion was approved.

### **ADJOURNMENT**

There being no further business, Trustee Brown motioned to adjourn the meeting. Trustee Levitsky seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 7:32 p.m. The next regular Board Meeting will take place on Tuesday, January 17, 2017 at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott  
West Deerfield Township Clerk