

WEST DEERFIELD TOWNSHIP BOARD OF TRUSTEES

State of Illinois
Lake County
Town of West Deerfield

DATE: October 18, 2016

The regular monthly meeting of the Board of Trustees of West Deerfield Township was called to order by Township Supervisor Alyson Feiger at 7:00 p.m. This meeting was held at the West Deerfield Township Center, 601 Deerfield Rd., Deerfield, Illinois.

Roll call was taken by Clerk Kristen Scott. Present were Trustees Ron Levitsky, Ron Schwartz, and Jack Strom; Supervisor Feiger; and Clerk Scott. Trustee Marc Brown arrived at 7:08 p.m.

Also present was Township Assessor Tom Healy.

MINUTES

Trustee Strom motioned to approve the minutes from the September 20, 2016 Board meeting. Trustee Levitsky seconded the motion. Trustee Levitsky noted that under Old Business, Item B, the phrase "Trustee Strom accepted Trustee Levitsky's friendly amendments" should be added following the phrase "...Road District Treasurer." There being no further discussion, a voice vote was taken. All were in favor and the minutes were approved as amended.

PUBLIC COMMENT

None.

OLD BUSINESS

A. For discussion and potential action: Approve Township Transportation Policy

Trustee Levitsky motioned to accept the Township Transportation policy and was seconded by Trustee Strom. Trustee Levitsky suggested adding the phrase "and, if applicable," to page 3, question 7 (size and weight restrictions) following the phrase "...the combined weight of a passenger." There being no further discussion, a voice vote was taken. All were in favor and the policy (attached) was approved as amended.

B. For discussion and potential action: Approve Resolution 2016-3 confirming salaries for elected officials

Trustee Levitsky motioned to approved Resolution 2016-3 (attached). Trustee Strom seconded the motion. Trustee Schwartz proposed amending the Resolution to allow the Township Clerk to enroll in IMRF, and Trustee Levitsky accepted the amendment. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

C. For discussion and potential action: Approve Tax Levy Ordinance for 2016

Following brief discussion, Supervisor Feiger motioned to approve Ordinance 2016-4, setting the 2016 Levy, collectable in 2017, at \$857,375 (Town Fund), \$56,982 (IMRF), totaling 914,357,

representing a 2% reduction (Town Fund) over last year. Trustee Brown seconded the motion. Following brief discussion, roll call was taken by Clerk Scott: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

NEW BUSINESS

A. For discussion and potential action: Approve purchase of gas cards and pharmacy cards for Food Pantry clients

Supervisor Feiger outlined her suggestion to purchase gas and pharmacy cards for Food Pantry clients, with funds coming from the New Initiatives and Services line item. Discussion followed. Trustee Strom motioned to authorize \$3,500.00 from New Initiatives and Services to purchase gas and pharmacy cards for Food Pantry clients. Trustee Schwartz seconded the motion. There being no further discussion, roll call was taken by Clerk Scott: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

B. For discussion and potential action: Approve Disability Grant Committee recommendations

Clerk Scott reviewed the recommendations of the Disability Grant Committee from their third quarter meeting held October 17, 2016 (attached). Trustee Brown motioned to approve both requests in the amount of \$1,000.00 subject to compliance of the Township's legal policy. Trustee Levitsky seconded the motion. Discussion followed; Trustee Strom expressed his reluctance to approve grant #2 until our legal policy regarding in-home caregivers was clarified. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (nay), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). The majority being in favor the motion was approved.

C. For discussion and potential action: Approve funding for Holiday Wish program

Supervisor Feiger explained that this funding would be used to ensure that seniors enrolled in the Holiday Wish program receive roughly equivalent gifts. Discussion followed. Supervisor Feiger motioned to approve \$1,000.00 for the Holiday Wish program with funds coming from the Senior Services line item. Trustee Strom seconded the motion. There being no further discussion, roll call was taken by Clerk Scott: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

SUPERVISOR'S REPORT

Supervisor Feiger reported on matters of interest, including the Saturday Passport Fair, held October 15 in conjunction with the Lake County Circuit Court Clerk's office, which was very successful, with many residents expressing their appreciation for this special event. She explained work needed to repair ongoing malfunctions with the building's elevator; and that a new outdoor sign will be ordered in the next few weeks. Supervisor Feiger also asked the Board to consider if they would like to join the Deerfield Rotary through the Township's shared memberships in that organization.

OPEN DISCUSSION OF THE BOARD

Trustee Levitsky reported that an internet specialist he spoke to will place West Deerfield Township's historical documents on the township website. Trustee Brown noted that Ronald McDonald House, of McDonald's charities, is seeking to raise awareness of its work in providing housing for families of hospitalized children. Clerk Scott reminded the Board of the Township's Halloween Party for Children with Special Needs, to be held Saturday, October 29, 1-3 p.m., at Deerfield Village Hall; Board members all reported that they will be in attendance.

AUDIT AND APPROVAL OF BILLS

Trustee Brown motioned to approve the bills as presented. Trustee Levitsky seconded the motion. Brief discussion followed, including Trustee Strom's query regarding fees charged during new home construction. Supervisor Feiger replied that she will confirm the fee structure with Lake County officials. There being no further discussion, roll call was taken: Trustee Levitsky (aye), Trustee Strom (aye), Trustee Schwartz (aye), Trustee Brown (aye), and Supervisor Feiger (aye). All being in favor the motion was approved.

ADJOURNMENT

There being no further business, Trustee Brown motioned to adjourn the meeting. Trustee Schwartz seconded the motion. A voice vote was taken; all were in favor and the meeting was adjourned at 8:16 p.m. p.m. The next regular Board Meeting will take place on Tuesday, November 15, 2016 at 7 p.m., at the West Deerfield Township Center, 601 Deerfield Road, Deerfield, Illinois.

Respectfully submitted,

Kristen Scott
West Deerfield Township Clerk